



INSTALLATION DIVISION
COMPLETION REPORT

JEANETTE
Pella Mid-Atlantic, Inc.
12100 Baltimore Avenue, Suite 1
Beltsville, MD 20705
301-957-7070
877-59-PELLA
Installationdepartment@pellamidatlantic.com
MHIC136537
VA 2705170176

Windows and Doors

* 30 mins * * LEAD *

Customer Name:

Address:

Phone Day:

Night:

Cell:

(b) (6)

Installation Date:

March 1st, 2021

Order #:

717SZG5HX

Crew:

Procraft

Delivery:

Install Pick-up:

☐

7-10 am

Custom Stain or Paint:

☒☐

☒ C.O.D. Payment Schedule:

Check #

Credit Card #

Expires

Auth#

Delivery Payment:

(b) (6)

(b) (6)

Completion Payment:

SAME CARD

(Visa, Master Card, Discover & American Express)

☐ GE Financing: Completion certificate attached for signature(s)

Signatures required confirming walkthrough completed with crew leader.

Customer

(b) (6)(b) (6)

Signature

Crew Leader

(b) (6)(b) (6)

Signature

Complete the following after walk through with crew leader.

List Any Deficiencies:

Item #	Specific Problem

Customer Comments:

Customer Signature: (b) (6) Date: 3/1/21

Crew Leader Signaure: (b) (6) Date: 3/1/21



Project Acceptance Form

Customer:
Install At:

(b) (6)

Sub-Contracted Installation Company:
(b) (6)(b) (6) - Pro Craft Installations
Customer Event #: 17445592

Day phone:
Cell phone:
Email:

Order Number: 717SZG5HX
Installation Date: March 01, 2021
Install Duration: 1 DAY
Arrival Time: 08:00 am

Branch Name: Beltsville Office
Branch Address: 12100 Baltimore Ave
Beltsville, MD 20705
Branch Phone: 301-957-7000

Sales Consultant: Badra, Cornell
Project Coordinator: Alexis, Jason
PC Phone:

Special Customer Requests or Product Notes:

04-Nov-2020 12:00 AM-No preference-no value

Installer Payout:

PQM Line #	Description	Quantity	Payout \$ Amount
15	RIWLSF10 - Lead Safe Removal Full Tear Out Installation per opening	1	(b) (6)
15	RIW259 - Entry Door - Lock and Deadbolt Installation	1	(b) (6)
15	RIW262 - Storm Door - Single	1	(b) (6)
15	RIW244 - Entry Door - Single Door	1	(b) (6)
20	RIW259 - Entry Door - Lock and Deadbolt Installation	1	(b) (6)
20	RIWLSF10 - Lead Safe Removal Full Tear Out Installation per opening	1	(b) (6)
20	RIW244 - Entry Door - Single Door	1	(b) (6)
25	RIW244 - Entry Door - Single Door	1	(b) (6)
25	RIW259 - Entry Door - Lock and Deadbolt Installation	1	(b) (6)
Total Installer Payout:			

Lead-Based Work:

☒ Lead-Based Testing is required in accordance with EPA and applicable regulations. Test results will determine if Lead-Based Work Practices will or will not be required

Szymanski, Daniel - Pro Craft Installations agrees to install the above referenced products for the amount specified above and to follow the specifications and terms listed above and abide by all the terms of the Subcontractor Agreement for Expert Installers. Sub-Contractor agrees that all persons on jobsite will follow industry best practice, use appropriate installation methodology, and have appropriate background checks.

Accepted by: GAOS -

01/13/2021
Acceptance Date: 11:50:48 am



Paint Test Kit Record Keeping

Windows and Doors

Inc.
12100 Baltimore Avenue
Beltsville, MD 20705
PH 301-957-7070
FAX 301-419-2301
877-24-PELLA

PROPERTY OWNER INFORMATION

NAME OF OWNER: **(b) (6)**
ADDRESS: **(b) (6)**
CITY: **(b) (6)** STATE: **(b) (6)** ZIP: **(b) (6)** CONTACT #: ()
E-MAIL: **(b) (6)**

RENOVATOR INFORMATION

Fill out the following information that is available about the Renovation Site, Firm, and Certified Renovator

RENOVATION ADDRESS: Saa UNIT #:
CITY: STATE: ZIP: CONTACT #: ()
CERTIFIED FIRM NAME: Estate Construction
ADDRESS: 12100 Baltimore Ave.
CITY: Beltsville STATE: MD ZIP: 20705 CONTACT #: (301) 957-7070
E-MAIL:
CERTIFIED RENOVATORS NAME: T Card DATE CERTIFIED: 2-20-20

TEST KIT INFORMATION

Use the following blanks to identify the test kit or test kits used in testing components

TEST KIT #1 MANUFACTURE: Esca Tech MANUFACTURE DATE: / /
MODEL: D lead SERIAL #: 20017
EXPIRATION DATE: 05/14/21
TEST KIT #2 MANUFACTURE: MANUFACTURE DATE: / /
MODEL: SERIAL #:
EXPIRATION DATE: / /
TEST KIT #3 MANUFACTURE: MANUFACTURE DATE: / /
MODEL: SERIAL #:
EXPIRATION DATE: / /



Paint Test Kit Record Keeping

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OCCUPANT NAME: _____

RENOVATION SITE ADDRESS: _____

CITY: _____

(b) (6)

UNIT #: _____

ZIP: _____

TEST LOCATION #: Kit

DATE OF TEST: 12-4-20 Lot: A or B

DESCRIPTION OF TEST LOCATION: Jamb

RESULT: IS LEAD PRESENT? (CHECK ONE) : ☐ NO LEAD DETECTED

☐ LOW LEAD

(LEAD PRESENT - BELOW US EPA REGULATED LEAD)

☒ POSITIVE FOR LEAD

TEST LOCATION #: Rear door

DATE OF TEST: 12-4-20 Lot: A or B

DESCRIPTION OF TEST LOCATION: Jamb

RESULT: IS LEAD PRESENT? (CHECK ONE) : ☐ NO LEAD DETECTED

☐ LOW LEAD

(LEAD PRESENT - BELOW US EPA REGULATED LEAD)

☒ POSITIVE FOR LEAD

TEST LOCATION #: _____

DATE OF TEST: _____ Lot: A or B

DESCRIPTION OF TEST LOCATION: _____

RESULT: IS LEAD PRESENT? (CHECK ONE) : ☐ NO LEAD DETECTED

☐ LOW LEAD

(LEAD PRESENT - BELOW US EPA REGULATED LEAD)

☐ POSITIVE FOR LEAD

TEST LOCATION #: _____

DATE OF TEST: _____ Lot: A or B

DESCRIPTION OF TEST LOCATION: _____

RESULT: IS LEAD PRESENT? (CHECK ONE) : ☐ NO LEAD DETECTED

☐ LOW LEAD

(LEAD PRESENT - BELOW US EPA REGULATED LEAD)

☐ POSITIVE FOR LEAD

TEST LOCATION #: _____

DATE OF TEST: _____ Lot: A or B

DESCRIPTION OF TEST LOCATION: _____

RESULT: IS LEAD PRESENT? (CHECK ONE) : ☐ NO LEAD DETECTED

☐ LOW LEAD

(LEAD PRESENT - BELOW US EPA REGULATED LEAD)

☐ POSITIVE FOR LEAD

TEST LOCATION #: _____

DATE OF TEST: _____ Lot: A or B

DESCRIPTION OF TEST LOCATION: _____

RESULT: IS LEAD PRESENT? (CHECK ONE) : ☐ NO LEAD DETECTED

☐ LOW LEAD

(LEAD PRESENT - BELOW US EPA REGULATED LEAD)

☐ POSITIVE FOR LEAD

ATTACHMENT 6: (EPA PRE-RENOVATION FORM)**Occupant Confirmation****Pamphlet Receipt**

☒ I have received a copy of the lead hazard information pamphlet informing me of the potential risk of the lead hazard exposure from renovation activity to be performed in my dwelling unit. I received this pamphlet before the work began.

(b) (6)

Printed Name of Owner-occupant(s)

(b) (6)

Signature of Owner-occupant(s)

11/3/2020

Signature Date

Renovator's Self Certification Option (for tenant-occupied dwellings only)

Instructions to Renovator: If the lead hazard information pamphlet was delivered but a tenant signature was not obtainable, you may check the appropriate box below.

Declined - I certify that I have made a good faith effort to deliver the lead hazard information pamphlet to the rental dwelling unit listed below at the date and time indicated and that the occupant declined to sign the confirmation of receipt. I further certify that I have left a copy of the pamphlet at the unit with the occupant.

Unavailable for signature - I certify that I have made a good faith effort to deliver the lead hazard information pamphlet to the rental dwelling unit listed below and that the occupant was unavailable to sign the confirmation of receipt. I further certify that I have left a copy of the pamphlet at the unit by sliding it under the door or by (fill in how pamphlet was left).

Printed Name of Person Certifying Delivery

Attempted Delivery Date

Signature of Person Certifying Lead Pamphlet Delivery

Unit Address

Note Regarding Mailing Option - As an alternative to delivery in person, you may mail the lead hazard information pamphlet to the owner and /or tenant. Pamphlet must be mailed at least seven days before renovation. Mailing must be documented by a certificate of mailing from the post office.

Ref# 13335749

Customer Initials

^{DS}
(b) (6)

Customer Initials